



Competition Guidance Notes

Key Dates	
Call open to applicants	04 June 2019
Deadline for submission of applications	02 July 2019 @ 16:00
Notification of finalists	September 2019

Contents

1. Introduction	2
2. Applicant Eligibility.....	2
3. Application and review process.....	3
4. Timeline.....	3
5. HRB Contact	3
Appendix I: Detailed guidance notes for Applicants.....	4
1. The Applicant	4
1.1 Type of Researcher.....	4
1.2 Gender.....	4
1.3 ORCID	4
2. Presentation Lay Summary	5
3. Presentation Video	5
3.1 Important instructions	5
4. Submission of Applications	6
4.1 Deadline for submission	6
4.2 Submission process	6

1. Introduction

We want applicants to convince us why you are “One to Watch” and why your research is important. Four finalists will be selected to present at the HRB Ones2Watch conference on October 10th 2019, where the audience will vote to decide the next HRB “One to Watch”.

Applicants are asked to upload a three-minute video of their proposed presentation for the event.

The video should not contain slides, animation or sound effects.

Additional guidance on the video recording is in Appendix I.

We want your presentation to focus on:

- Why your research is important
- Why the audience should be interested
- What your research and your findings will mean for people, for patients, for health policy, or for the health service
- What changes could, or should happen as a result of your work?

2. Applicant Eligibility

The Applicant **must**

- ❖ be a Research Assistant, Postgraduate Student, Post-Doctoral Researcher (with a maximum of four years active¹ postdoctoral experience prior to the submission of the application June 2019)
- ❖ be funded by a HRB grant that is active in 2019
- ❖ be registered to attend HRB Ones2Watch conference. See link to registration page <https://confpartners.eventsair.com/hrb-ones2watch/registration/Site/Register>

The Applicant **must not**

- ❖ have an independent research grant as a lead investigator.

Please note that personal awards such as career fellowships (which only include the salary of the PI and no research team costs) or travel grants do not count as independent research grants. Applicants holding their own HRB career development awards are eligible to apply.

Note: *Where an applicant fails to meet eligibility criteria, the application will be deemed ineligible and will not progress to review. Candidates will be informed accordingly.*

¹ Active research will be considered when assessing the Lead Applicants track record to date and also for eligibility purposes. Career breaks, flexible working arrangements, changes in sector (e.g. industry, health organisation/agency) will be taken into account when assessing the research and/or professionals experience.

3. Application and review process

Applications must be completed and submitted through the HRB online Grant E-Management System (GEMS) (<https://grants.hrb.ie>), and this system will close automatically at the stated deadline according to the timeline listed below. Applicants are strongly recommended to read the 'Detailed guidance notes for applicants', appended to this document prior to completing the application form.

All completed and successfully submitted applications will undergo an initial eligibility check and will then be subjected to a HRB-led review process.

4. Timeline

Key Dates	
04 June 2019	Call opening for applications
02 July 2019 @16:00	Call closing for applications
End July 2019	Eligibility completed
August 2019	Review & shortlisting
September 2019	Four finalists will be notified
10 October 2019	Competition final at Ones 2 Watch Conference

5. HRB Contact

Ailbhe Lamont, MSc
Project Officer - Post Award and Evaluation
Research Strategy and Funding

t +353 1 2345185
e alamont@hrb.ie

Appendix I: Detailed guidance notes for Applicants

Only registered users of the HRB online Grant E-Management System (GEMS) can apply for this competition. In order to submit an online application to the HRB, applicants are required to register at the following address: <https://grants.hrb.ie>

Please refer to the GEMS Technical Guidance Note for further information.

Once logged in to GEMS, applicants are taken directly to the home page where they can open and start a Ones 2 watch application.

1. The Applicant

Details are requested about the Applicant, including their position and the HRB grant through which they are funded.

The Applicant's **contact and CV details** (Name, contact information, institution, present position, employment history, profession and membership of professional bodies) **Funding Record details** and **Publication record details** are inputted in the 'Manage my Details' section of GEMS. This information will be automatically included in any funding application made by the applicant and can be updated for any future application, but it will not be part of the assessment process for the Ones to Watch competition.

1.1 Type of Researcher

Please describe yourself as:

- ✓ Health and Care Practitioner
- ✓ Health-related Researcher
- ✓ Health and Social Care Professional in faculty/academic position (not in-practice)
- ✓ Other, please specify

1.2 Gender (Female, male, other gender identity, prefer to not disclose)

This question is included with the application form in light of the **HRB Gender Policy**. The HRB has the responsibility to support both women and men to realise their full potential in order to ensure equality of opportunity and to maximise the quantity and the quality of research. The information is for HRB internal use only.

1.3 ORCID

The HRB is not yet an ORCID member, however we are encouraging all researchers to obtain this persistent digital identifier that distinguishes you from every other researcher. Lead applicants are encouraged to include an ORCID reference in their application. Please note this is not a mandatory field for submitting your application. For more information and to register please see <http://orcid.org/>

2. Presentation Lay Summary

The lay summary should describe what your research is about, say why you think it is important that this research is being completed and explain how you are going to go about conducting, analysing and drawing conclusions from the research. The lay summary **must be written in plain language** such that it is clear, easy to understand, and is easily accessible to a lay audience. The lay summary may be used when providing information to the public and may be posted on the HRB website.

The word limit is **300 words**.

3. Presentation Video

Please record a three-minute video of your final proposed presentation for the event.

3.1 Important instructions

The video must be recorded in an office-like or quiet, home environment and uploaded to YouTube and the link should be provided in the GEMS application as described below. The video should be uploaded as a 'Unlisted video', meaning it is seen by anyone with the link. Your unlisted videos won't appear to others who visit the "Videos" tab of your channel page and shouldn't show up in YouTube's search results unless you add your unlisted video to a public playlist. Although, anyone with the link can also re-share it, the links will not be sent outside of the HRB and are for internal use only.

Technical instructions on creating an account on YouTube

To sign in to YouTube, you'll need to have or create first a **Google Account**.

Once you have your google email address:

1. Go to youtube.com.
2. In the top right, click Sign in.
3. Click Create Account.

Instructions on uploading Videos: https://support.google.com/youtube/answer/57407?hl=en-GB&ref_topic=2888648

After you click 'Done', you will be provided with the URL for your video. Take a copy of this and paste it into your application form e.g. <https://www.youtube.com/watch?v=AtqzxSpOkaQ>

4. Submission of Applications

4.1 Deadline for submission

The deadline for submission of complete applications is 02 July 2019 at 16.00

4.2 Submission process

- You will find a validation page at the end of the application form in GEMS which will alert you to any mandatory items within the application which have yet to be populated. After successful completion and validation of the application form, the Applicant may submit the application.
- The application is submitted to the HRB through GEMS for consideration.
- Upon submission, a HRB reference number is assigned to the application. This reference number should be included in any correspondence regarding the application.

The HRB reserves the right to reject any application that does not meet the terms of this call.